

# **Audit Committee Forward Programme 2015/16 and 2016/17**

**Contact Officer:** Kiran Grover  
**Telephone:** 01895 250693

## **REASON FOR ITEM**

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

## **OPTIONS AVAILABLE TO THE COMMITTEE**

- 1. To confirm dates for Audit Committee meetings; and**
- 2. To make suggestions for future agenda items, working practices and/or reviews.**

## **INFORMATION**

**All meetings to start at 5.00pm**

<b>Meetings</b>	<b>Room</b>
<b>15 March 2016</b>	<b>CR3</b>
<b>30 June 2016</b>	<b>CR3</b>
<b>22 September 2016</b>	<b>CR3</b>
<b>15 December 2016</b>	<b>TBC</b>

Audit Committee 15 March 2016

## AUDIT COMMITTEE

### Forward Programme 2015/16 and 2016/17

Meeting Date	Item	Lead Officer
15 March 2016	*Private meeting with external auditors take place before the meeting	
	Training Item - Corporate Governance	Head of Policy
	Corporate Director of Finance /Ernst & Young	Annual External Audit Plan 2015/16 (Ernst & Young)
	Annual Governance Statement 2015/16 – Interim Report	Head of Policy
	Balances and Reserves Statement	Corporate Director of Finance
	Revisions to the Treasury Management Strategy Statement and Investment Strategy 2016/17 to 2020/21	Corporate Director of Finance
	Internal Audit Progress Report 2016/17 Quarter 1	Head of Business Assurance
	Annual Internal Audit Plan 2016/17 & Operational Internal Audit Plan Quarter 1	Head of Business Assurance
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q3 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services Manager

Meeting Date	Item	Lead Officer
30 June 2016	*Private meeting with Head of Internal Audit to take place before the meeting	
	Draft Annual Governance Statement 2016/17	Head of Policy

Audit Committee 15 March 2016

	<b>Annual Review on the Effectiveness of Internal Audit 2016/17</b>	<b>Head of Business Assurance</b>
	<b>Annual Review of the Effectiveness of the Audit Committee 2016/17</b>	<b>Head of Business Assurance</b>
	<b>Annual Internal Audit Report &amp; Head of Internal Audit Opinion Statement 2015/16</b>	<b>Head of Business Assurance</b>
	<b>Internal Audit 2016/17 Quarter 1 Progress Report &amp; Quarter 2 Operational Internal Audit Plan</b>	<b>Head of Business Assurance</b>
	<b>Corporate Fraud Team Progress Report</b>	<b>Corporate Fraud Investigations Manager</b>
	<b>Risk Management Report &amp; Q4 Corporate Risk Register - Part II</b>	<b>Head of Business Assurance</b>
	<b>Audit Committee Forward Programme</b>	<b>Democratic Services Manager</b>

<b>Meeting Date</b>	<b>Item</b>	<b>Lead Officer</b>
<b>22 September 2016</b>	<b>*Private meeting with the Corporate Fraud Investigations Manager to take place before the meeting</b>	
	<b>- Draft Annual Audit Letter</b>	<b>Ernst &amp; Young</b>
	<b>Approval of the 2015/16 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2016</b>	<b>Corporate Director of Finance /Deloitte</b>
	<b>External Audit Report on the Pension Fund Annual Report and Accounts</b>	<b>Ernst &amp; Young</b>
	<b>Internal Audit Progress Report 2016/17 Quarter 2 &amp; Operational Internal Audit Plan Quarter 3</b>	<b>Head of Business Assurance</b>
	<b>Internal Audit Charter 2016/17</b>	<b>Head of Business Assurance</b>

Audit Committee 15 March 2016

	<b>Corporate Fraud Team Progress Report</b>	<b>Corporate Fraud Investigations Manager</b>
	<b>Risk Management Report &amp; Q1 Corporate Risk Register - Part II</b>	<b>Head of Business Assurance</b>
	<b>Audit Committee Forward Programme</b>	<b>Democratic Services</b>

<b>Meeting Date</b>	<b>Item</b>	<b>Lead Officer</b>
<b>15 December 2016</b>	<b>*Private meeting with the Corporate Director of Finance to take place before the meeting</b>	
	<b>External Audit Annual Grant Audit Letter 2015/16</b>	<b>Ernst &amp; Young</b>
	<b>Draft Treasury Management Strategy 2017/18 to 2021/22</b>	<b>Corporate Director of Finance</b>
	<b>Internal Audit Progress Report 2016/17 Quarter 3 &amp; Operational Internal Audit Plan Quarter 4</b>	<b>Head of Business Assurance</b>
	<b>Corporate Fraud Team Progress Report</b>	<b>Corporate Fraud Investigations Manager</b>
	<b>Risk Management Report &amp; Q2 Corporate Risk Register - Part II</b>	<b>Head of Business Assurance</b>
	<b>Audit Committee Forward Programme</b>	<b>Democratic Services</b>

Audit Committee 15 March 2016